

**ANNUAL PROCUREMENT PLAN-2023-2024 for Non-Consulting Service (1st Revised)**

**Ministry: Power Energy and Mineral Resources**

**Division: Power Division**

**Budget: Revenue**

**Procuring Entity (PE) Name: DGM (HR & Admin), B-R Powergen Ltd.**

| Package No. | Description of Procurement Package Services  | Unit | Unit Quantity    | Procurement Method & (Type) | Contract Approving Authority | Source of Funds | Estd. Cost in thousand Tk. ('000') | Time Code for Process | Invite/ Advertise Tender | Tender Opening | Tender Evaluation | Approval of Award | Notification of Award | Signing of Contract | Total time To Contract signature Days | Time for completion of contract | Reason for Revision |
|-------------|--|------|------------------|-----------------------------|------------------------------|-----------------|------------------------------------|-----------------------|--------------------------|----------------|-------------------|-------------------|-----------------------|---------------------|---------------------------------------|---------------------------------|---------------------|
| 1           | 2  | 3    | 4                | 5                           | 6                            | 7               | 8                                  | 9                     | 10                       | 11             | 12                | 13                | 14                    | 15                  | 16                                    | 17                              |                     |
| SR-1        | Procurement of Cleaning Services for newly Rented Office                                       | S/F  | 12,000           | RFQ National                | MD                           | Revenue budget  | 120                                | Planned Dates         | 18-07-23                 | 23-07-23       | 23-07-23          | 24-07-23          | 25-07-23              | -                   | -                                     | 30-07-23                        | No Change           |
|             |  |      |                  |                             |                              |                 |                                    | Planned Days          | 0                        | 5              | 0                 | 1                 | 1                     | 7                   | 5                                     |                                 |                     |
|             |  |      |                  |                             |                              |                 |                                    | Actual Dates          |                          |                |                   |                   |                       |                     |                                       |                                 |                     |
| SR-2        | Procurement of Packaging & Transportation Services for Shifting Office Furniture, Equipement & | No   | 200 Carton       | RFQ National                | MD                           | Revenue budget  | 200                                | Planned Dates         | 18-07-23                 | 23-07-23       | 23-07-23          | 24-07-23          | 25-07-23              | -                   | -                                     | 31-07-23                        | No Change           |
|             |  |      |                  |                             |                              |                 |                                    | Planned Days          | 0                        | 5              | 0                 | 1                 | 1                     | 7                   | 6                                     |                                 |                     |
|             |  |      |                  |                             |                              |                 |                                    | Actual Dates          |                          |                |                   |                   |                       |                     |                                       |                                 |                     |
| SR-3        | Procurement of Services for AC dismantling, repairing, maintenance, transportation &           | No   | 20               | RFQ National                | MD                           | Revenue budget  | 575                                | Planned Dates         | 18-07-23                 | 23-07-23       | 23-07-23          | 24-07-23          | 25-07-23              | -                   | -                                     | 31-07-23                        | No Change           |
|             |  |      |                  |                             |                              |                 |                                    | Planned Days          | 0                        | 5              | 0                 | 1                 | 1                     | 7                   | 6                                     |                                 |                     |
|             |  |      |                  |                             |                              |                 |                                    | Actual Dates          |                          |                |                   |                   |                       |                     |                                       |                                 |                     |
| SR-4        | Hiring Car & Microbus  | No   | Car-5 microbus-2 | OTM National                | MD                           | Revenue budget  | 14000                              | Planned Dates         | 22-02-24                 | 10-03-24       | 14-03-24          | 18-03-24          | 19-03-24              | 16-04-24            | -                                     |                                 | Newly Added         |
|             |  |      |                  |                             |                              |                 |                                    | Planned Days          | 0                        | 17             | 3                 | 4                 | 1                     | 28                  | 57                                    | 730 days                        |                     |
|             |  |      |                  |                             |                              |                 |                                    | Actual Dates          |                          |                |                   |                   |                       |                     |                                       |                                 |                     |
|             |  |      |                  |                             |                              |                 | 14,895.00                          |                       |                          |                |                   |                   |                       |                     |                                       |                                 |                     |

*(Rajib Bissain)*  
 11.02.24  
 Manager (HR & Admin)  
 B-R Powergen Ltd.

*(Md. Wahidur Rahman)*  
 11.02.24  
 DGM (HR & Admin)  
 B-R Powergen Ltd.

*(Dhurjjati Prosad Sen)*  
 22/2/2024  
 Managing Director  
 B-R Powergen Ltd.

**B-R Powergen Ltd.**  
**Annual Procurement Plan for HR & Admin Dept. 2023-2024**

**(For goods)**

**Ministry/Division: Power Division, power energy and mineral resources**

**Budget: Revenue**

**Procuring Entity (PE) Name: DGM (HR & Admin), B-R Powergen Ltd.**

| Package No.  | Description of Procurement Package GOODS          | Unit | Unit Quantity | Procurement Method & (Type) | Contract Approving Authority | Source of Funds | Estd. Cost in thousand Tk. ('000') | Time Code for Process | Invite/ Advertise Tender | Tender Opening | Tender Evaluation | Approval of Award | Notification of Award | Signing of Contract | Total time To Contract signature Days | Time for completion of contract |
|--------------|---|------|---------------|-----------------------------|------------------------------|-----------------|------------------------------------|-----------------------|--------------------------|----------------|-------------------|-------------------|-----------------------|---------------------|---------------------------------------|---------------------------------|
| 1            | 2   | 3    | 4             | 5                           | 6                            | 7               | 8                                  | 9                     | 10                       | 11             | 12                | 13                | 14                    | 15                  | 16                                    | 17                              |
| GR-1         | Procurement of Stationery goods (Paper, pen etc.) | 1    | Lot           | OTM                         | MD                           | Revenue budget  | 600                                | Planned Dates         | 20-08-23                 | 09-07-23       | 13/09/2023        | 17/9/2023         | 19/9/2023             | -                   | -                                     |                                 |
|              |   |      |               |                             |                              |                 |                                    | Planned Days          | 0                        | 18             | 6                 | 4                 | 2                     |                     | 30                                    | 45                              |
|              |   |      |               |                             |                              |                 |                                    | Actual Dates          |                          |                |                   |                   |                       |                     |                                       |                                 |
| GR-2         | Procurement of Tyre/ Tube                         | No   | 30            | RFQ                         | MD                           | Revenue budget  | 300                                | Planned Dates         | 15-08-23                 | 21-08-23       | 24-08-23          | 27-08-23          | 29-08-23              | -                   | -                                     | 09-09-23                        |
|              |   |      |               |                             |                              |                 |                                    | Planned Days          | 0                        | 6              | 3                 | 3                 | 2                     |                     | 14                                    | 24                              |
|              |   |      |               |                             |                              |                 |                                    | Actual Dates          |                          |                |                   |                   |                       |                     |                                       |                                 |
| GR-3         | Vehicle Maintenance & Spert Parts                 | No   | 2             | RFQ                         | MD                           | Revenue budget  | 100                                | Planned Dates         | 04-01-24                 | 04-08-24       | 04-10-24          | 14/4/2024         | 16/04/2024            | -                   | -                                     | 28/04/2024                      |
|              |   |      |               |                             |                              |                 |                                    | Planned Days          | 0                        | 7              | 2                 | 4                 | 2                     |                     | 15                                    | 27                              |
|              |   |      |               |                             |                              |                 |                                    | Actual Dates          |                          |                |                   |                   |                       |                     |                                       |                                 |
| GR-4         | Procurement of Almira for New office              | No   | 8             | RFQ                         | MD                           | Revenue budget  | 300                                | Planned Dates         | 13-08-23                 | 20-08-23       | 22-08-23          | 24-08-23          | 27-08-23              | -                   | -                                     | 09-09-23                        |
|              |   |      |               |                             |                              |                 |                                    | Planned Days          | 0                        | 7              | 2                 | 2                 | 3                     |                     | 14                                    | 26                              |
|              |   |      |               |                             |                              |                 |                                    | Actual Dates          |                          |                |                   |                   |                       |                     |                                       |                                 |
| GR-5         | Procurement of Annual Report Printing             | No   | 300           | RFQ                         | MD                           | Revenue budget  | 300                                | Planned Dates         | 11-05-23                 | 11-12-23       | 14/11/2023        | 16/11/2023        | 19/11/2023            | -                   | -                                     | 12-05-23                        |
|              |   |      |               |                             |                              |                 |                                    | Planned Days          | 0                        | 7              | 2                 | 2                 | 3                     |                     | 14                                    | 29                              |
|              |   |      |               |                             |                              |                 |                                    | Actual Dates          |                          |                |                   |                   |                       |                     |                                       |                                 |
| GR-6         | Procurement of IP Camara System                   | No   | 10            | RFQ                         | MD                           | Revenue budget  | 200                                | Planned Dates         | 02-01-24                 | 02-08-24       | 02-11-24          | 13/02/2024        | 14/02/2024            | -                   | -                                     | 24/02/2024                      |
|              |   |      |               |                             |                              |                 |                                    | Planned Days          | 0                        | 7              | 3                 | 2                 | 1                     |                     | 13                                    | 23                              |
|              |   |      |               |                             |                              |                 |                                    | Actual Dates          |                          |                |                   |                   |                       |                     |                                       |                                 |
| GR-7         | Procurement of Liveries                           | No   | 90            | RFQ                         | MD                           | Revenue budget  | 300                                | Planned Dates         | 03-03-24                 | 03-10-24       | 14/3/2024         | 17/03/2024        | 18/03/2024            | -                   | -                                     | 28/03/2024                      |
|              |   |      |               |                             |                              |                 |                                    | Planned Days          | 0                        | 7              | 4                 | 3                 | 1                     |                     | 15                                    | 25                              |
|              |   |      |               |                             |                              |                 |                                    | Actual Dates          |                          |                |                   |                   |                       |                     |                                       |                                 |
| <b>Total</b> |   |      |               |                             |                              |                 | 2100                               |                       |                          |                |                   |                   |                       |                     |                                       |                                 |

*56-08-23*  
**(Rajib Hossain)**  
 Manager (HR & Admin)  
 B-R Powergen Ltd.

*১০/০৮/২৩*  
**(Md. Wahidur Rahman)**  
 DGM (HR & Admin)  
 B-R Powergen Ltd.

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 Managing Director  
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